

JACKSON PUBLIC SCHOOL DISTRICT (JPSD)
2025 - 2026 IN-DISTRICT TRANSFER REQUEST FORM

(Print Clearly)

Student Name:		Current Grade:	
Current School			
Parent Name:		Phone:	
Address:			
City, State & Zip:			

School of Choice/Reason

List School of Choice	
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Request Reason/s: Briefly state the reason/s for your transfer request on the space provided below.

(Print Clearly)

Parent Signature		Date Signed	
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All In-District Transfers are reviewed on a case by case basis. Your request and reason for transfer will be reviewed by the requesting **School Principal and Assistant Superintendent**. The requesting parent/legal guardian will be notified when a final decision has been made, using the contact information provided above.

Official Use Only

Approved

Denied

	Your transfer request is approved.		Your transfer request is denied.
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If denied, briefly state reason below:

Principal Signature	Date	Assistant Superintendent Signature	Date

All forms must be submitted to the school for approval.

Transportation to school must be provide by parent/legal guardian if request is approved.

Updated April 2025