

Jackson Public School DISTRICT
621 SOUTH STATE STREET
JACKSON, MS 39201
SPECIAL MEETING OF THE JACKSON PUBLIC SCHOOL BOARD OF TRUSTEES
Saturday, March 17, 2018
10:00 A.M.

Board Members Present

Dr. Jeanne M. Hairston, President
Dr. Ed Sivak, Jr. Vice President
Mrs. Barbara Hilliard, Secretary
Mrs. Andrea Jones, Member
Mrs. Letitia S. Johnson, Member

Attorneys and Administrative Staff

Hon. Dorian Turner, Board Attorney

Board Members Absent

Dr. Robert Luckett, Member

Others Present

McPherson & Jacobson, LLC
Members of the Public

- I. Call to Order: Dr. Jeanne Hairston, Board President, called the Special Meeting of the Board of Trustees of the Jackson Public School District to order at approximately 10:00 A. M. on March 17, 2018.
- II. Establishment of Quorum: A quorum was established as five (5) members were present, namely: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Mrs. Letitia Johnson.
- III. Agenda: Dr. Hairston called on Dr. Tom Jacobson to guide the board through the process of setting the search process parameters. Dr. Jacobson provided a proposed agenda (copy attached).
- IV. Introductions: Dr. Jacobson introduced the members of his team present, including Ronald Walker and Janet Dixon. Dr. Candis Finan and Mr. Wayne Gibson will also be working with the district; but were not able to attend the meeting.
- V. Establish Calendar: Dr. Jacobson provided a suggested calendar, copy attached, which was approved by the board. The board directed that the calendar be posted on the district's website. A special board meeting will be held on April 18, 2018, for board members to receive a report from the consultant regarding the community stakeholder meetings that will be conducted April 16th, 17th and 18th, and a special board meeting will be held on May 30, 2018, at which meeting board members will be presented the slate of finalist candidates.
- VI. Advertising Venues: Dr. Jacobson next discussed with board members proposed advertising venues. After discussion, Mrs. Letitia Johnson moved, and Mrs. Andrea Davis seconded the motion, to approve payment for a 30-day online posting of the search announcement on the AASA and Education Week websites. The announcement will also be posted on McPherson & Jacobson's website, the MSBA website and any others included in the fixed fee to be paid the consultant. The motion was unanimously approved. **PASSED**
- VII. Stakeholder Groups: Board members and the consultants next discussed the community stakeholder meetings. Various persons, organizations and groups were identified for inclusion, and each board member will send Dr. Jacobson the names and contact information for five (5) individuals.



Jackson Public Schools

For Release: March 16, 2018

**Subject: JPS Board of Trustees Special Meeting
Saturday, March 17, 2018
School Board Meeting Room
621 South State Street**

Contact: Sherwin Johnson, JPS Public and Media Relations, 601-960-8935

The Board of Trustees of Jackson Public Schools special meeting that was scheduled for 3 p.m. on Friday, March 16, 2018, has been rescheduled for **10 a.m. Saturday, March 17**. The meeting will take place in **the School Board Meeting Room** located at **621 South State Street**. The purpose of the meeting is to discuss desired characteristics of a superintendent, the search process and a timeline.

The Board will also take into consideration any other matter properly coming before the Board.

CONNECT WITH US:

facebook.com/JacksonPublicSchools • youtube.com/jpsityv



JACKSON PUBLIC SCHOOLS

Jackson, MS

Proposed Search Planning Calendar

<u>Date</u>	<u>Time</u>	<u>Event</u>
March 17, 2018	10:00 a.m	Board of Education Meeting <ul style="list-style-type: none">• Introductions• Expectations• Set calendar• Identify selection criteria• Board member contact information• Identify District Point of Contact (POC)• Discuss advertising media and dates• Discuss any additional stakeholder (school/community) groups
Beginning April		Advertise the Position <ul style="list-style-type: none">• School board associations• Administrator associations• McPherson & Jacobson website• AASA website (30 days)• Education Week online (30 days)
April 16, 17, 18, 2018		Stakeholder Group Meetings

<u>Date</u>	<u>Time</u>	<u>Event</u>
April 18,, 2018	.	Board of Education Meeting <ul style="list-style-type: none"> • Oral report on Stakeholder Meetings • Select interview questions • Determine interview procedures • Decide on compensation package
May 14, 2018		Closing date for applications
May 30, 2018		Board of Education Meeting <ul style="list-style-type: none"> • Meet with stakeholder group chairs • Review candidates • Select finalists • Review interview questions • Finalize Candidate Daily Interview Sched • Finalize District Interview Schedule
June 4 – 8, 2018		Interviews
June 2018		Selection of new superintendent

VIII. Establish Selection Criteria: Next, Jacobson guided board members through an exercise to establish superintendent qualifications and selection criteria.

IX. Adjourn: With there being no further business, the meeting was adjourned by consensus.



Dr. Jeanne Hairston, Board President



Date



Mrs. Barbara Hilliard, Board Secretary



Date