

Jackson Public School District
621 SOUTH STATE STREET
JACKSON, MS 39201
REGULAR MEETING OF THE JACKSON PUBLIC SCHOOL BOARD OF TRUSTEES
Wednesday, June 27, 2018
5:30 P.M.

Board Members Present

Dr. Jeanne M. Hairston, President
Dr. Ed Sivak, Jr. Vice-President
Mrs. Barbara Hilliard, Secretary
Mrs. Andrea Jones, Member
Dr. Robert Luckett, Member

Board Members Absent

Mrs. Letitia S. Johnson, Member

Others Present

Members of the Public

Attorneys and Administrative Staff

Dr. Freddrick Murray, Interim Supt
Hon. Dorian Turner, Board Attorney
Hon. JoAnne Shepherd, Dist. Counsel
Mr. Sherwin Johnson, Communications
Ms. Sharolyn Miller, CFO
Ms. Sandra Lyons, Ex. Director HR
Dr. Calvin Lockett, Deputy Supt
Dr. Jason Sargent, Accountability Dept
Dr. Otha Belcher, Asst. Supt Area I
Ms. Laketia Thomas, Asst. Supt Area II
Mr. Gary Hannah, Asst. Supt Area III
Dr. Michelle King, Asst. Supt Area IV

- I. Call to Order, Pledge to the Flag and Moment of Inspiration: The Regular Meeting of the Board of Trustees of the Jackson Public School District was called to order at 5:30 P. M. by Dr. Jeanne Hairston, Board President, on June 27, 2018. She extended greetings to all and called for the Area I Division, who would lead the pledge and the speaker who would give a moment of inspiration.
- II. Establishment of Quorum: A quorum was established as five (5) of six (6) members were present namely: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Luckett. Mrs. Letitia Johnson was absent from the meeting.
- III. Adoption of Agenda: Dr. Robert Luckett moved that the Board adopt the agenda as presented; Mrs. Andrea Jones second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Luckett; votes cast against the motion: none. **PASSED**
- IV. Reading and Approving Minutes:
 - a. Approval of the May 15, 2018 Regular Board Meeting: Dr. Robert Luckett moved that the Board approve the minutes as presented. Mrs. Andrea Jones second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Luckett; votes cast against the motion: none. **PASSED**
 - b. Approval of the May 30, 2018 Special Board Meeting: Dr. Robert Luckett moved that the Board approve the minutes as presented. Mrs. Andrea Jones second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Luckett; votes cast against the motion: none. **PASSED**
 - c. Approval of the June 5, 2018 Special Board Meeting: Dr. Robert Luckett moved that the Board approve the minutes as presented. Mrs. Andrea Jones second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Luckett; votes cast against the motion: none. **PASSED**
 - d. Approval of the June 6, 2018 Special Board Meeting: Dr. Robert Luckett moved that the Board approve the minutes as presented. Mrs. Andrea Jones second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs.



Jackson Public Schools

FINAL AGENDA

Regular Meeting of the Board of Trustees JACKSON PUBLIC SCHOOL DISTRICT

DATE: June 27, 2018

TIME: 5:30 PM

PLACE: 621 South State Street Jackson, MS 39201

I. Call to Order

- a. The Pledge of Allegiance to the Flag
- b. Moment of Inspiration

**Dr. Otha Belcher, Assistant
Superintendent Area I**

II. Establishment of Quorum

III. Adoption of Agenda

IV. Reading and Approving Minutes

- a. May 15, 2018 Regular Board Meeting Minutes
- b. May 30, 2018 Special Board Meeting Minutes
- c. June 5, 2018 Special Board Meeting Minutes
- d. June 6, 2018 Special Board Meeting Minutes
- e. June 7, 2018 Special Board Meeting Minutes
- f. June 12, 2018 Special Board Meeting Minutes
- g. June 20, 2018 Special Board Meeting Minutes

**Rosalind Williams, Secretary to the
Board of Trustees**

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V. Public Participation for General Comments and / or Proposed Policy Issues

VI. Review of Discipline Case(s)

- a. June 5, 2018 Board Meeting
- b. June 27, 2018 Board Meeting

**Dr. Bishop E. Knox, Executive
Director of Student Services**

**Dr. Bishop E. Knox, Executive
Director Student Services**

VII. Superintendent's Reports / Announcements

a. CAP Update

**Dr. William Merritt, Executive Director
of State and Federal**

VIII. Information Items Only:

a. Schools-at-Risk, Priority and Focus Update

**Dr. William Merritt, IV, Executive
Director of State and Federal**

b. The Academy of Scientific Innovation - Aviation Pathway at Provine High School

**Marquita Lavine Slater, Director of
Academies**

c. Review of Annual Audit for Fiscal Year ended June 30, 2017

Sharolyn Miller, Chief Financial Officer

d. Administration Postion Change For SY1819

**Saundra Lyons, Executive Director of
Human Resources**

e. Administration Location Change for SY 2018-2019

**Saundra Lyons, Executive Director of
Human Resources**

IX. Information / Action Items:

a. Approval of Mississippi Employer Assisted Housing Teacher Program Loan Agreement

**Saundra Lyons, Executive Director of
Human Resources**

b. Approval of Job Description for Director of School Support

**Dr. William Merritt, IV, Executive
Director of State and Federal
Programs**

c. Approval of Job Description for Director of English Learners (EL)and Special Populations

**Dr. William Merritt, IV, Executive
Director of State and Federal
Programs**

d. Approval to Amend the 2018-2019 School Calendar

Sharolyn Miller, Chief Financial Officer

e. Approval of Monthly Financial Report

Sharolyn Miller, Chief Financial Officer

X. CONSENT AGENDA ITEMS - Finance:

a. Approval of Accounts Payable and Activity Fund claims for the period of May 5, 2018 through May 25, 2018.

Sharolyn Miller, Chief Financial Officer

b. Recommendation to dispose of surplus property

Sharolyn Miller, Chief Financial Officer

c. Approval of a Three-year contract between JPS and JD Certified Public Accounts and Advisors, PLLC for Annual audits for fiscal years ended June 30, 2018-2020

Sharolyn Miller, Chief Financial Officer

d. Approval of Disbursements and Accounts Payable and Activity Fund Claims for period of May 26, 2018 through June 15, 2018.

Sharolyn Miller, Chief Financial Officer

e. Approval of the Assignment and Assumption of Lease between Edwin E. Washington (Executor of C.B. Mosley) and John M. Mosley

Sharolyn Miller, Chief Financial Officer

f. Approval of Various budgets for the 2018-2019 Fiscal Year

Sharolyn Miller, Chief Financial Officer

g. Approval of Various Donations

Sharolyn Miller, Chief Financial Officer

h. Approval of various bids

Sharolyn Miller, Chief Financial Officer

XI. CONSENT AGENDA ITEMS - General:

a. District to District Transfer (Coming)

Dr. Jason Sargent, Executive Director

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| | | of Research, Evaluation and Assessment |
| b. | District to District Transfer (Leaving) | Dr. Jason Sargent, Executive Director of Research, Evaluation and Assessment |
| c. | Approval of Agreement between the Jackson Public Schools and the Junior League of Jackson, Inc. | Thea Faulkner, Director of Partners in Education |
| d. | Approval of the Career Development Academies Memorandum of Understanding between Hinds Community College and Jackson Public School District | Dr. Freddrick Murray, Interim Superintendent |
| e. | Approval to Continue Insurance Coverage for Jackson Public Schools effective July 1, 2018 - June 30, 2019 | Dr. Charlotte Crisler, Risk Management Manager |
| f. | Renewal of Contract between UMMC, Smiles To Go and Jackson Public Schools | Dr. Bishop E. Knox, Executive Director Student Service |
| g. | Approval of the MOU between Association for Middle Level Education (AMLE) and the Jackson Public School District | Dr. William Merritt, Executive Director of State and Federal |
| h. | Approval of Agreement between Jackson Public School District and SEAS | Talatha Bingham, Director of Exceptional Education Services |
| i. | Approval of the Memorandum of Understanding between Mississippi State University on behalf of Mississippi Writing/Thinking Institute (MWTI) and the Jackson Public School District | Gary Hannah, Assistant Superintendent Area III |
| j. | Approval of Memorandum of Understanding Between JPSD and Everfi | Erin Mason, Director of Instructional Technology |

XII. CONSENT AGENDA ITEMS - Personnel:

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| a. | Approval of Staff Personnel Matters | Ms. Saundra Lyons, Executive Director of Human Resources |
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XIII. Other Business

XIV. Consideration to Hold an Executive Session

XV. Adjourn

Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**

- e. Approval of the June 7, 2018 Special Board Meeting: Dr. Robert Lockett moved that the Board approve the minutes as presented. Mrs. Andrea Jones second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**

- f. Approval of the June 12, 2018 Special Board Meeting: Dr. Robert Lockett moved that the Board approve the minutes as presented. Mrs. Andrea Jones second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**

- g. Approval of the June 20, 2018 Special Board Meeting: Dr. Robert Lockett moved that the Board approve the minutes as presented. Mrs. Andrea Jones second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**

V. Public Participation for General Comments: None

VI. Review of Discipline Case(s): None

VII. Superintendent's Reports/Announcements:

- a. CAP Update: Dr. Merritt updated the Board on the district clearing standards 2.3, 2.31, 2.32, 18, 18.1 and 18.2.

VIII. Information Items Only:

- a. Schools-at-Risk, Priority and Focus Update: Dr. Merritt updated the Board on the end of the year scores for the various schools.

- b. The Academy of Scientific Innovation-Aviation Pathway at Provine High School: Mrs. Slater presented the Board with information regarding Aviation Pathway for Provine High School. The Board requested that Mrs. Slater provide the cost of this program for the 2nd and 3rd year and the funding source before the Board will consider approving the item for the 2018/2019 school year.

- c. Review of Annual Audit for Fiscal Year ended June 30, 2017: Ms. Miller updated the Board on the financial position of the District for the end of the fiscal year.

- d. Administration Position Change for SY1819: Dr. Ed Sivak moved that the Board approve item d; Dr. Robert Lockett seconded. Votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**

- e. Administration Location Change for SY2018-2019: MS. Lyons updated the Board on the location change for administrators for the 2018/2019 school year.

IX. Information/Action Items:

- a. Approval of Mississippi Employer Assisted Housing Teacher Program Loan Agreement: The Board voted to approve item a. Dr. Robert Lockett moved; Mrs. Barbara Hilliard second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**

- b. Approval of Job Description for Director of School Support: The Board voted to approve item b. Mrs. Barbara Hilliard moved; Mrs. Andrea Jones second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**
 - c. Approval of Job Description for Director of English Learners (EL) and Special Populations: The Board voted to approve item c. Mrs. Barbara Hilliard moved; Mrs. Andrea Jones second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**
 - d. Approval to Amend the 2018-2019 School Calendar: The Board voted to approve item d. Dr. Robert Lockett moved; Mrs. Barbara Hilliard second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**
 - e. Approval of Monthly Financial Report: The Board voted to approve item e. Dr. Ed Sivak moved; Mrs. Andrea Jones second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**
- X. Consent Agenda Items - Finance:
- a. Approval of Disbursements and Accounts Payable and Activity Fund claims for the period of May 5, 2018 through May 25, 2018: The Board voted to approve item a. Dr. Robert Lockett moved, Mrs. Barbara Hilliard second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**
 - b. Recommendation to dispose of surplus property: The Board voted to approve item b. Dr. Robert Lockett moved, Mrs. Barbara Hilliard second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**
 - c. Approval of a Three-year contract between JPS and JD Certified Public Accounts and Advisors, PLLC for Annual audits for fiscal years ended June 30, 2018-2020: The Board voted to approve item c. Dr. Ed Sivak moved, Dr. Robert Lockett second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**
 - d. Approval of Accounts Payable and Activity Fund claims for the period of May 26, 2018 through June 15, 2018: The Board voted to approve item d. Dr. Robert Lockett moved, Mrs. Barbara Hilliard second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**
 - e. Approval of the Assignment and Assumption of Lease between Edwin E. Washington (Executor of C.B. Mosley) and John M. Mosley: The Board voted to approve item e. Dr. Robert Lockett moved, Mrs. Barbara Hilliard second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**

f. Approval of Various budgets for the 2018-2019 Fiscal Year: The Board voted to approve item f. Dr. Ed Sivak moved, Dr. Robert Lockett second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**

g. Approval of Various Donations: The Board voted to approve item g. Dr. Robert Lockett moved, Mrs. Barbara Hilliard second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**

h. Approval of Various Bids: The Board voted to approve item h. Dr. Robert Lockett moved, Mrs. Barbara Hilliard second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**
Regarding Bid #3073: Chrome bodes and carts; the board materials inadvertently omitted that the CDWG cart, the lowest dollar amount bid item, did not meet specifications.

XI. Consent Agenda Items - General:

a. District to District Transfer (Incoming): The Board voted to approve item a. Dr. Robert Lockett moved; Dr. Ed Sivak second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**

b. District to District Transfer (Outgoing): The Board voted to approve item b. Dr. Robert Lockett moved; Dr. Ed Sivak second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**

c. Approval of Agreement between Jackson Public Schools and the Junior League of Jackson, Inc.: The Board voted to approve item c. Dr. Robert Lockett moved; Dr. Ed Sivak second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**

d. Approval of the Career Development Academies Memorandum of Understanding between Hinds Community College and Jackson Public School District: The Board voted to approve item d. Dr. Robert Lockett moved; Dr. Ed Sivak second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**

e. Approval to Continue Insurance Coverage for Jackson Public Schools effective July 1, 2018 - June 30, 2019: The Board voted to approve item e. Dr. Ed Sivak moved, Dr. Robert Lockett second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**

f. Renewal of Contract between UMMC, Smiles To Go and Jackson Public Schools: The Board voted to approve item f. Dr. Robert Lockett moved; Dr. Ed Sivak second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Lockett; votes cast against the motion: none. **PASSED**

g. Approval of the MOU between Association for Middle Level Education (AMLE) and the Jackson Public School District: The Board voted to approve item

g. Dr. Robert Luckett moved; Dr. Ed Sivak second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Luckett; votes cast against the motion: none.

PASSED

- h. Approval of Agreement between Jackson Public School District and SEAS: The Board voted to approve item h. Dr. Robert Luckett moved; Dr. Ed Sivak second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Luckett; votes cast against the motion: none. **PASSED**

- i. Approval of the Memorandum of Understanding between Mississippi State University on behalf of Mississippi Writing/Thinking Institute (MWTI) and the Jackson Public School District: The Board voted to approve item i. Dr. Robert Luckett moved; Dr. Ed Sivak second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Luckett; votes cast against the motion: none. **PASSED**

- j. Approval of Memorandum of Understanding between JPSD and Everfi: The Board voted to approve item j. Dr. Robert Luckett moved; Dr. Ed Sivak second; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Luckett; votes cast against the motion: none. **PASSED**

XII. Consent Agenda Items - Personnel:

- a. Approval of Staff Personnel Matters: Dr. Robert Luckett moved that the Board approve all Staff Personnel Matters as presented with the exception of item G8. Item G8 should reflect the date of July 2, 2018. Mrs. Andrea Jones seconded; votes cast for the motion: Dr. Jeanne Hairston, Dr. Ed Sivak, Mrs. Barbara Hilliard, Mrs. Andrea Jones and Dr. Robert Luckett; votes cast against the motion: none. **PASSED**

XIII. Other Business: none

- XIV. Consideration to Hold an Executive Session:** Dr. Luckett moved, and Andrea Jones seconded the motion, to close the meeting to consider entering into executive session. All 5-board members present voted in favor of the motion. Mrs. Johnson was absent.

Dr. Luckett then moved, and Barbara Hilliard seconded the motion, to enter into executive session to discuss Dr. Murray's continuing performance as interim superintendent and a proposed settlement of the Waste Management claim. All 5- board members voted in favor of the motion.

In executive session, board attorney, Dorian Turner, first reported to the board regarding Dr. Murray's continuing performance as interim superintendent and a proposed technical correction to his employment contract. After discussion, Dr. Luckett moved, and Mrs. Hilliard seconded the motion, to approve the proposed Second Amended Interim Superintendent Employment Contract with Dr. Murray. The motion was unanimously approved.

Next, district counsel, JoAnne Shepherd, reported to the board regarding the status of the district's claim against Waste Management. One of Waste Management's trucks hit a district school bus. Mrs. Shepherd recommended that the board approve a proposed settlement whereby Waste Management will pay the district \$52,757.33, and the district will retain ownership and possession of the bus; provided, however, the district will execute a release of property claims against Waste Management, and the district agrees that the bus will be salvaged and only used for parts. Upon discussion, Mrs.

Hilliard moved, and Andrea Jones seconded the motion, to approve the settlement. The motion was unanimously approved.

There being no further business to discuss in executive session, Dr. Lockett moved, and Andrea Jones seconded the motion, to exit executive session. All 5- board members present voted in favor of the motion.

Upon returning to open session, Andrea Jones moved, and Dr. Lockett seconded the motion, to adjourn the meeting. All 5-board members voted in favor of the motion. The motion passed and the meeting was adjourned.



Dr. Jeanne Hairston, Board President



Date



Mrs. Barbara Hilliard, Secretary



Date