

## **DUAL ENROLLMENT-DUAL CREDIT**

The Board of Trustees of the Jackson Public School District recognizes that dual enrollment of qualified high school scholars in high school and Mississippi public institutions of higher learning is a worthy endeavor. The Mississippi Legislature amended Miss. Code Ann. §37-101-15 to provide that state institutions of higher learning may establish dual enrollment programs for qualified high school scholars and shall enter into an articulation agreement to fully recognize credit received by such scholars.

### ***Dual Enrollment Credit***

Eligible scholars may participate in the dual enrollment program established by this school district in compliance with the Mississippi Code of 1972, Section 37- 15-38. Additionally, the District will follow eligibility guidelines as outlined in the "Procedures Manual for the State of Mississippi Dual Enrollment and Accelerated Programs.

(a) A dual enrolled scholar is a scholar who is enrolled in a community or junior college or state institution of higher learning while enrolled in high school.

(b) A dual credit scholar is a scholar who is enrolled in a community or junior college or state institution of higher learning while enrolled in high school and who is receiving high school and college credit for postsecondary coursework.

(1) *Dual credit program allowances.* A scholar may be granted credit delivered through the following means:

(a) Examination preparation taught at a high school by a qualified teacher. A scholar may receive credit at the secondary level after completion of an approved course and passing the standard examination, such as an Advanced Placement or International Baccalaureate course through which a high school scholar is allowed CLEP credit by making a three (3) or higher on the end-of- course examination.

(b) College or university courses taught at a high school or designated postsecondary site by a qualified teacher who is an employee of the school district and approved as an instructor by the collaborating college or university.

- (c) College or university courses taught at a college, university or high school by an instructor employed by the college or university and approved by the collaborating school district.
- (d) Online courses of any public university, community or junior college in Mississippi.

(2) *Admission criteria for dual enrollment in community and junior college or university programs.* Scholars may be admitted to enroll in community or junior college courses under the dual enrollment programs if they meet that individual institution's stated dual enrollment admission requirements.

(3) *Tuition and cost responsibility.* Tuition and costs for university-level courses and community and junior college courses offered under a dual enrollment program **shall** be the responsibility of the parents or legal guardians of the scholar. Payment for tuition and any other costs **shall** be made directly to the credit-granting institution.

(4) *Transportation responsibility.* Any transportation required by a scholar to participate in the dual enrollment program is the responsibility of the parent, custodian or legal guardian of the scholar.

(5) *School district net enrollment.* When dually enrolled, the scholar shall be counted, for total funding formula purposes, in the net enrollment of the public school district in which the scholar attends high school.

(6) *High school scholar transcript transfer requirements.* Grades and college credits earned by a scholar admitted to a dual credit program shall be recorded on the high school scholar record and on the college transcript at the university or community or junior college where the scholar attends classes.

(7) *Eligible courses for dual credit programs.* Courses eligible for dual credit include, but are not necessarily limited to, foreign languages, advanced math courses, advanced science courses, performing arts, advanced business and technology, and career and technical courses. Distance Learning Collaborative Program courses shall be fully eligible for dual credit.

(8) *High school Carnegie unit equivalency.* One (1) three-hour university or community or junior college course is equal to one (1) high school Carnegie unit.

(9) *Maximum dual credits allowed.* It is the intent of the **dual enrollment** program to make it possible for every eligible scholar who desires to earn a semester's worth of college credit in high school to do so. A qualified dually

enrolled high school scholar shall be allowed to earn an unlimited number of college or university credits for dual credit.

The Superintendent and/or designee shall develop procedures to support this policy.

***Responsibilities of the Jackson Public School District***

- The administration will inform parents and scholars of this policy and course options by including information in the District's scholar handbook and curriculum guide.
- The administration will also provide scholars with the opportunity to indicate interest by selecting dual enrollment as an option during the Choice Card process for course enrollment. *(A parent, legal guardian, or custodian will sign the scholar's choice card to indicate initial approval of the scholar's course selection(s). As noted in the state-approved criteria, an unconditional written recommendation from the scholar's high school principal and/or guidance counselor is required for college course scheduling to be accepted and processed.)*
- The administration will receive from the postsecondary institution the scholar's grade(s) to the high school at the end of the semester via an official transcript. *(Scholars dually enrolled must complete a college transcript request form and pay the fee for such service upon enrollment. The scholar and parent will also sign a form giving permission for the college to issue a copy of mid-term and end of course grades to the school. The college may be asked by the individual scholar to print their mid-term grades and place in a sealed envelope for the scholar to deliver to the school or mail to the school for recording in the grading system and for parent notification.)*

***Articulation Agreement***

The administrative staff shall use the attached articulation agreement with institutions of higher learning to facilitate the dual enrollment-dual credit policy.

SOURCE:	Mississippi School Board Association
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