

JACKSON PUBLIC SCHOOL DISTRICT
Jackson, Mississippi

School Year _____

APPLICATION FOR USE OF SCHOOL ATHLETIC OR PRACTICE FIELD

Date of Application: _____ **Date Requested:** _____

Facility Requested: _____

Description of Activity: (Give a brief description of the activity and its purpose)

Select facility, opening and closing hour, and attach dates for practices and/or games. The rate is established at time of use and event. Rate does not include the following:

- Custodial, supervisory and other services deemed necessary.
- Lining the field (for football).
- Supervising proper utility operation,
- Use of the following football field equipment: the head linesman chair, the down marker, and permanent electrical or mechanical equipment that is located at the subject field.
- Use of the public address equipment or dressing rooms.

No arrangements shall be made until payment and liability insurance has been received by this office 72 hours prior to use.

The Executive Director will calculate total cost in the last column when application is received. Opening and closing hours should include time needed for all pre- and post-function work.

Requirements when playing games on an athletic or practice field.

Games:

- JPS Campus Enforcement Staff (minimum of 2) must be used. \$20 per hour per officer.
- If for some reason, a JPS event is scheduled during applicant's scheduled time, the applicant must yield to the JPS event.
- Vehicles should not be parked on grass on during practice or games.
- Grilling should not be done at any time.
- Applicant cannot subcontract or allow use to another party.
- Provide dates and times on a separate sheet.

Practice Fields:

- Cost is \$25 per month (no more than 2 hours per practice).
- The same rules listed above for games also apply to practice fields, excluding JPS Campus Enforcement.
- Provide dates and times on a separate sheet.

Facility	Dates	Open	Close	Rate	Cost
North Jackson Field: 7:00 a.m. – 3:00 p.m.				\$400	
North Jackson Field: 3:00 p.m. – 11:00 p.m.				\$800	
Practice Field (Practices) Location:				\$25 (per month)	
TOTAL					

The applicant understands that upon failure to comply with the Jackson Public Schools Policy KG/DEGA and any or all of the conditions stated therein, the Board of Trustees of the Jackson Public School District or its designee may terminate and cancel all privileges of the undersigned representative or group to use said facilities and/or equipment provided therein, but any failure to terminate such privileges for the breach of said conditions within any particular time period shall not constitute a wavier of the right to do so for any specified breach or as to any other violation of said requirements.

Furthermore, as authorized by Board policy, the undersigned applicant understands that he shall be responsible for all costs of any repairs and/or replacements necessary due to any damage or deconstruction resulting from use of said building or equipment.

Policy KG/DEGA is hereto and incorporated herein as part of this application.

Group/Organization

Email Address

Representative Signature

Print Name

Title of Representative

Contact Phone Number

RETURN APPLICATION TO:

JPS Athletics
Jackson Public Schools Administrative Office
101 Dr. Dennis Holloway Drive
Jackson, Mississippi 39225-2838
(601) 960-8825 – OFFICE